

Waste + Grease Trap Log

कचरा + ग्रीस ट्रैप लॉग

Code: WASTE_001 · Hygiene · Daily · FSMS — HACCP / FSSAI compliance record

LOGO

(affix / print here)

Outlet / Kitchen: _____ Date: _____ Shift / Meal: _____

WHY / PURPOSE	Solid-waste removal and grease-trap cleaning cadence. FSSAI Schedule 4 requires documented frequency.
	गीला और सूखा कचरा रोज़ हटाएँ। ग्रीस ट्रैप की सफाई का रिकॉर्ड रखें।
REQUIRED BY	FSSAI Schedule 4, cl. 8.2 (records retention)
	कौन भरे: सफाई स्टाफ

Standard: wet + dry bins emptied daily · grease trap $\geq$ half-full $\rightarrow$ clean · covered container to garbage room within 30 min of shift end.

Bin / area	Category	Mon _/_	Tue _/_	Wed _/_	Thu _/_	Fri _/_	Sat _/_	Sun _/_
Checked by (init.)								

Write each unit once, then record a reading per column. AM = opening, PM = closing. Ring / mark any out-of-range value and log its CA# below.

Corrective Action Log — record any out-of-range / fail here and write its CA# beside the reading in the grid.

CA#	Date	Item / Area	Problem found	Corrective action taken	By

Recorded by: _____ Verified by / Supervisor: _____ Date: ____ / ____ / ____

WASTE_001 · FSMS – Culinect · Blank master for manual logging

Retain 1 year or the food's shelf-life, whichever is longer (FSSAI Schedule 4, cl. 8.2). Any 'Out' / 'Fail' $\rightarrow$ corrective action + supervisor review.